STUDENT EXCHANGE AGREEMENT
Between
The Hong Kong Polytechnic University,
Department of Building and Real Estate (BRE)
and
Université de Montréal, École d'architecture

In the interest of expanding educational opportunities and furthering international understanding The Hong Kong Polytechnic University, Department of Building and Real Estate (BRE) and Université de Montréal, École d'architecture agree to facilitate the educational exchange of students.

1. Duration of Exchanges
Each institution agrees to exchange individual students for a semester or an academic year, ideally on a one-to-one basis.

2. Number of Students to be Exchanged
The number of qualified students to be exchanged will be subject to mutual agreement between the two institutions.

3. Student Program Fees/Benefits at Host Institution
Each student will pay his or her regular tuition and fees to the home institution and will receive the customary benefits from the host institution. Additional benefits for the exchange student may be provided by mutual agreement, however. The host institution agrees to help the exchange student find accommodations during the normal semester or term period. All meal, accommodation and travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, key deposits, books, etc., will be paid directly by each participant.

4. Insurance
The students of the Université de Montréal are required to have adequate health insurance coverage for international travel. Students from The Hong Kong Polytechnic University will be enrolled in a health insurance plan at the Université de Montréal.
5. **Dependents**
The obligations of each institution under this agreement are limited to the exchange students only and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

6. **Student Eligibility**
It is understood that both institutions will strive to designate only well-qualified individuals for participation in the program and that academic backgrounds as well as letters of recommendation will be provided to the host institution. Students must meet language proficiency requirements as established by the host institution.

7. **Balancing the Exchange**
Parity in numbers of exchange students is the objective of the agreement. However, subject to mutual consent each party should be prepared to consider a disparity in any given semester or year during the period of the agreement.

8. **Academic Status of Students**
All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Credits toward the student’s degree are to be awarded by the home institution. Students are expected to maintain the equivalent of a full course load at the host institution. Students enrolled in the host institution will be subject to the same rules and regulations as local students.

9. **Exchange Coordinator**
Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including counseling to assist exchange participants.

10. **Effective Date and Termination of Agreement**
This agreement shall be effective on and after the date of its signature by the authorized representatives of the two institutions and remain in force for a period of four years. On the anniversary of the agreement, each institution will submit a brief report indicating any imbalances in student numbers and/or other issues or programs.
This agreement may be extended, with the written consent of both institutions, for a period beyond its original date of expiry.

Either party may terminate this agreement at any time by serving written notice to the other party. Such termination will take effect six months from the date of that written notice. The termination shall not affect the validity and continuity of any incompletely discharged obligation agreed upon by the two parties before termination.

Poon Chung-kwong  
President,  
The Hong Kong Polytechnic University  
Date: 28.2.2008

Luc Vinet  
Rector,  
Université de Montréal  
Date: 19 février 2008