



**STUDENT MOBILITY AGREEMENT
BETWEEN
THE UNIVERSITY OF BRITISH COLUMBIA
Faculty of Arts, Vancouver
AND
UNIVERSITÉ DE MONTRÉAL
Faculty of Arts and Sciences**

ARTICLE I: OBJECTIVE OF THE LINKAGE

The specific purpose of this agreement between The Faculty of Arts at The University of British Columbia (UBC) in Vancouver and The Faculty of Arts and Sciences at Université de Montréal (UdeM) is to agree to establish the following student mobility program between our two institutions.

ARTICLE II: THE AGREEMENT

- 2.1 At UBC, the Director, Go Global: International Learning Programs will have responsibility for this agreement.
- 2.2 At UdeM, the Director, International Office (*Direction des relations internationales*) will have responsibility for this the agreement.
- 2.3 Detailed information for Program Coordinators is identified in Appendix A.
- 2.4 The crests and logos of the two institutions are the intellectual property of those institutions, and may not be used without the express written permission of the institution that owns a particular crest or logo.

ARTICLE III: STUDENT MOBILITY ACTIVITIES:

NUMBERS OF STUDENTS

- 3.1 Each year during the term of this Agreement, each institution may send selected students to be enrolled at the other institution. Student mobility opportunities include study, internship and research opportunities. In addition, each year, during the term of this Agreement, UdeM will host a UBC Group Study program. The operational plan of this program will be discussed and confirmed in writing on annual basis.
- 3.2 The actual number of students will be determined yearly by mutual agreement with the understanding that two students enrolling for one semester/term each will be equivalent to one student for one year. Reciprocity ratios for shorter programs (e.g. research placements, summer programs, etc.) will be determined by mutual agreement as needed.
- 3.3 It is understood that a balance in numbers of students exchanged will be sought over the period of this agreement. Both institutions will review the program annually for any imbalances in student

numbers. By mutual consent of the two institutions, imbalances can be carried forward from one year to the next as long as the balance can be restored by adjusting the numbers of students exchanged in subsequent years. In the case of renewal, existing balances will be carried forward to the new agreement. In the case of extreme imbalance of students, UBC is willing to open discussion on alternative ways to satisfy the issue of mutual exchange balance between institutions.

SELECTION OF STUDENTS:

- 3.4 Students will be selected by their home institution for participation in the Program. Students will be selected on the basis of academic merit and/or professional qualifications without regard to race, colour, gender, sexual orientation, civil status, age, religion, political conviction, language, ethnic or national origin, social condition, a disability or the use of any means to palliate a disability.
- 3.5 The University of British Columbia and Université de Montréal will accept the students selected by the other party subject to the student meeting the academic and/or professional qualifications and standards of both universities. All students will be treated in the same non-discriminatory manner in carrying out their responsibilities under this Agreement. Any violation of these principles will be considered grounds for terminating this Agreement.
- 3.6 The following guidelines apply to all students participating in this agreement:
 - a) The program will be open to undergraduate and graduate students to complete coursework, research or internship activity.
 - b) Students will undertake an academic or co-curricular program at the host institution, approved in advance by the student's home institution.
 - c) Transcripts of results from the host institution will be provided to the home institution or the student as soon as possible after the completion of study.
 - d) Students will be enrolled as full time, non-degree students at the host institution, for a period not exceeding twelve months.
 - e) The host institution reserves the right to exclude students from restricted enrolment programs. Candidates who cannot be suitably placed may be refused.
 - f) Students must have completed at least one year of study at the home institution prior to commencing studies at the host institution.
 - g) Students must be in good academic standing, as reflected by a minimum 70% average or equivalent ranking in the top half of the student's class in previous academic work at the home university.
 - h) Students must have suitable levels of language ability for study at the host institution.
 - i) Any academic credit earned at the host institution will be transferred back to the home institution in accordance with procedures determined by the latter.
 - j) Upon completion of study under the terms of this agreement at the host institution, students must return to the home institution unless an extension of stay has been approved by both parties.
 - k) The acceptance of a research student is subject to the availability of a suitable host institution supervisor and resources, and to the research student:
 - a. Demonstrating there is an established link with their host supervisor;
 - b. Submitting a proposal, signed by both the home and host supervisors, outlining how the research undertaken at the host institution will contribute towards the students' degree at their home institution;

- c. Planning their research period at the host institution to be not more than 8 months duration.
- l) The acceptance of an internship student is subject to the availability of a suitable host institution placement and resources, and to the internship student or coordinating office:
 - a. Demonstrating there is an established link with the host placement
 - b. Submitting a proposal, signed by both the home and host placements offices, outlining how the placement undertaken at the host institution will contribute to the student's degree at their home institution;
 - c. Planning their internship period at the host institution to be not more than 8 months duration.

RESPONSIBILITIES OF THE UNIVERSITY OF BRITISH COLUMBIA

- 3.7 UBC will agree to accept the prescribed number of exchange students, to enroll them as full time, non-degree students of UdeM for the agreed upon period of study. UBC will assist UdeM students participating under the terms of this agreement, as far as possible, in finding suitable accommodation and will provide appropriate assistance in matters of health, language and local custom that may arise. UBC will appoint an individual, who will provide advisory and other academic services to students participating in the exchange under the terms of this agreement.

RESPONSIBILITIES OF UdeM

- 3.8 UdeM will agree to accept the prescribed number of students participating under the terms of this agreement, to enroll them as full time, non-degree students of UdeM for the agreed upon period of study. UdeM will assist the UBC students participating under the terms of this agreement, as far as possible, in finding suitable accommodation and will provide appropriate assistance in matters of health, language and local custom that may arise. UdeM will appoint an individual, who will provide advisory and other academic services to students participating in the exchange under the terms of this agreement.

RESPONSIBILITIES OF PARTICIPATING STUDENTS

- 3.9 Students will be responsible for:
- a) Applying for and obtaining the appropriate visa (host institution to provide necessary institutional documents);
 - b) Applying for and obtaining appropriate insurance (UdeM students attending UBC are required to participate in UBC's mandatory international health insurance plan and BC Medical Services Plan; if they are not covered by their own Canadian provincial health insurance; UBC students attending UdeM are required to participate in UdeM's mandatory health insurance group plan if they are not covered by their own Canadian provincial health insurance);
 - c) Complying with the same academic and disciplinary regulations as other students attending the host institution, in addition to adhering to the home institution's standards of conduct; each institution shall have the right to terminate a particular student's enrollment at the university at any time for reasonable cause.
- 3.10 Students will:
- a) Have the rights, responsibilities and privileges enjoyed by other students at the host institution; and

- b) Be entitled to participate in any introductory or orientation courses or programs that may customarily be arranged for international students at the host institution.

FINANCES

- 3.11 Students participating in this agreement will be exempt from paying tuition and academic fees to the host institution. Students must register/enroll at their home institution and pay the fees required of them by their home institution in order to participate in the program.
- 3.12 Exchange students will be responsible for:
- a) Travel to and from host province;
 - b) Accommodation and meal expenses;
 - c) Medical insurance and medical expenses;
 - d) Optional cultural activities;
 - e) Textbooks, equipment, clothing and personal expenses;
 - f) Passport and visa costs;
 - g) Non-compulsory incidental fees; and
 - h) All other debts incurred during the period of exchange.
- 3.13 No exchange of funds between the two institutions will occur.

ARTICLE IV: VALIDITY

- 4.1 The agreement will be in effect from the date of signature for a period of five years. The agreement may be terminated by either side at 6 months written notice upon the understanding that the participants already nominated by their home university at the date of notice shall be permitted to complete the program, and all terms and conditions of the agreement shall apply until the last such program is completed.
- 4.2 This agreement may be modified by mutual written consent. Such amendments, once approved by the parties, will become part of this agreement.
- 4.3 This agreement may only be renewed if, after a review process between the parties, the parties agree in writing to renew it.

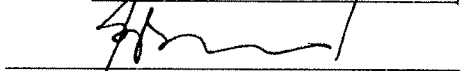
The undersigned agree to this Agreement on behalf of their respective Universities:

Date : _____



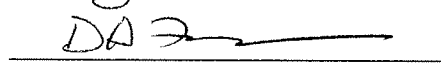
John Hepburn
Vice-President Research and International
The University of British Columbia

Date: October 3/2011



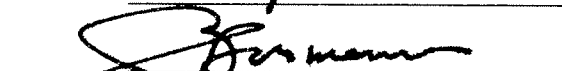
Guy Breton
Recteur
Université de Montréal

Aug. 30, 2011



David H. Farrar
Vice-President Academic & Provost
The University of British Columbia

8 Sept. 2011



Gérard Boismenu
Doyen
Faculty of Arts and Sciences
Université de Montréal

APPENDIX A - PROGRAM COORDINATORS

Each University agrees to appoint an overall Coordinator for the administration of the program. The Coordinator will serve as the contact person on campus, being responsible for arrangements associated with visits, ensuring that necessary approvals are in place, and the general welfare of the exchange students.

The Coordinators of this program are:

at **UBC**

Name: Ms. Carol Zachs
Title: Manager, Study and Research Abroad
Go Global: International Learning Programs
Address: UBC Go Global (International House)
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Vancouver, BC
Canada
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Fax: 604.822.9885
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at **UdeM**

Name: Ms. Marie-Claude Payette
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