INTRODUCTION

The purpose of this Agreement is to establish a Joint PhD Program between the University of New South Wales (UNSW) and the University of Montreal (UdeM). The program seeks to provide the best possible experience for higher degree research candidates and facilitate collaborative research by actively engaging in joint PhD program.

The formalising of a Joint PhD Program between the institutions builds on the Memorandum of Understanding relating to Jointly Awarded PhD Degrees signed in February, 2014. This Agreement should be read in conjunction with that Memorandum. The Joint PhD Program has many advantages for student, supervisors and the institutions as research expertise, infrastructure, co-supervision and research outputs are shared. The expectation is that all candidates admitted to the Program will be supported by appropriate stipends.

As a matter of principle, the proposed Joint PhD Program builds on existing research collaborations between the two institutions across all disciplines.

1. DEFINITIONS
“FTE” means Full Time Equivalent;
“Institutions” means both UNSW and UdeM;
“JCA” means Joint Candidature Agreement;
“Program” means the Joint PhD Program established by this Joint PhD Agreement;

2. NATURE OF THE PROGRAM

2.1. The Program allows candidates to undertake a PhD jointly provided by both institutions. Candidates participating in the Program will be accepted into candidature at both institutions.

2.2. Each candidate will undertake his or her PhD in accordance with the terms of this Joint PhD Agreement.

2.3. The parties agree that for each candidate the following details will be mutually decided and outlined in the Joint Candidature Agreement (JCA):
   a) The location and time share of the candidate’s enrolment;
   b) Details of the candidate’s PhD program and co-supervisors;
   c) The rules and requirements around the candidate’s candidature (including probation, examination procedures, language, policies and procedures);
   d) Arrangements as to the funding of the student’s scholarship entitlements and additional expenses (if any);
   e) Intellectual property arrangements; and
   f) Details of how the degree will be awarded.
3. **INSTITUTIONAL CONDITIONS OF CANDIDATURE

Enrolment

3.1. Candidates will be required to spend a total of at least 12 months of FTE candidature at each relevant institution. One institution will be the home institution and the other the host institution.

3.2. A JCA will be required for each candidate and will detail the split of time and location for each candidate.

3.3. Candidates will be concurrently enrolled at both universities during the Program, however the candidate must only be active at one institution, while on leave from the second. UNSW and UdeM will show active enrolments for the semester periods outlined in the JCA.

3.4. The candidate’s progress will be reviewed annually and confirmation of candidature will occur prior to the end of the first FTE year.

**Progress Reviews & Examinations**

3.5. Candidates will be required for progress reviews and examinations during their candidature as follows:

- Year 1 – UNSW will conduct an annual review at the end of year 1 of candidature as confirmation that the candidate can progress to Year 2.
- Year 2 – UdeM will conduct a comprehensive examination that involves a written examination plus an oral examination.
- Year 3 & 4 – UNSW and UdeM will conduct joint annual progress reviews.

**Completion**

3.6. On completion of the degree, the joint degree will be awarded by both institutions.

4. **SELECTION OF PARTICIPANTS**

4.1. The Program will be open to any eligible applicant for the Degree of Doctor of Philosophy. Participation will depend upon the availability of appropriate supervision, resources and facilities at both institutions.

4.2. Each institution will screen its applicants for the Program. Each institution reserves the right to make final judgements on the admissibility of each candidate nominated for entry into the Program.

4.3. Unless otherwise agreed, all candidates must satisfy the usual entry and admission requirements/criteria of the relevant institutions.

5. **CANDIDATE RESPONSIBILITY & OBLIGATIONS**

5.1. The parties agree that all candidates will be required to abide by:

   a) Rules and regulations pertaining to his or her degree program at both institutions; and
   b) The statutes, regulations, policies, procedures and guidelines of both their host and home institution.

5.2. All candidates will be responsible for the following:

   a) Transportation to and from host institution;
   b) Room and board expenses;
   c) Incidental fees and charges, if applicable;
   d) Textbooks, clothing and personal expenses;
   e) Health Insurance (if not sufficiently covered by the Institution) and
   f) All other debts and incidental expenses incurred during the course of the Program
6. FINANCIAL & OTHER RESPONSIBILITIES OF EACH INSTITUTION

6.1. Each institution will designate one individual to fulfil the responsibilities of liaison officer to facilitate enrolments under the terms of this Joint PhD Agreement. Liaison officers will exchange all relevant information about the doctoral program offered at their respective institutions.

Liaison Officer for UNSW: Ms. Julie Ward
Liaison Officer for UdeM: Mr. Richard Patry

6.2. The relevant institutions agree to make available to all candidates enrolled in the Program the full range of services provided to its enrolled PhD candidates.

6.3. While at the host institution, candidates will have the rights and privileges enjoyed by other PhD candidates at the host institution.

6.4. A joint supervision arrangement shall operate whereby joint supervisors are appointed from both the home and host institutions. Additional associate supervisors from either institution may be appointed, as appropriate. The supervision policies and procedures of the home institutions relating to supervision responsibilities and replacement, training and accreditation will apply.

6.5. Both institutions will agree on arrangements to appropriately incur the costs arising from each joint PhD candidate. These arrangements will be specified in the JCA.

7. RENEWAL, TERMINATION AND AMENDMENT

7.1. This Joint PhD Agreement becomes effective on the date of signature of the last institution to sign and continues for a term of 5 years. It is renewed without change on that date unless one institution gives notice twelve months in writing in advance.

7.2. This Joint PhD Agreement may be amended at any time in writing by the written agreement of the institutions. The institution wishing to amend this Joint PhD Agreement shall provide the other institution written notice of the nature of the amendment. Any mutually agreed amendment will not affect current programs, until the completion of said programs, unless agreed otherwise in writing between the institutions.

7.3. This Joint PhD Agreement may be terminated by either of the institutions at any time provided the institution wishing to terminate the Joint PhD Agreement gives notice in writing twelve months in advance to the other institution. This will not affect current programs, until the completion of said programs, unless agreed otherwise in writing between the institutions. Should there be a student currently still enrolled and studying, the member wishing to no longer participate in future programmes of the Program agrees to time its withdrawal from the Program only after that student has successfully completed their study.
8. EXECUTION
For the purpose of executing or varying this Joint PhD Agreement, the responsible parties in each institution will be, in the case of the University of New South Wales, the Pro Vice-Chancellor (Research Training) & Dean of Graduate Research at the University of New South Wales, Australia and in the case of the University of Montreal, the Associate President, International Affairs at the University of Montreal, Canada.

For
The University of New South Wales

[Signature]
Professor Laura Poole-Warren
Pro Vice-Chancellor (Research Training)
& Dean of Graduate Research

Date: 28 February 2014

For
The University of Montreal

[Signature]
Dr. Geneviève Tanguay
Vice-Rector of Research,
Creation, Innovation and
International Affairs

Date: 2014.05.14