1. Please send us an invitation letter by email (according to the email addresses below) from a professor/researcher from Université de Montréal, who must first agree to supervise your research.

The letter must specify the **exact dates of your research exchange** during which you will be registered. Please note that the duration of the research exchange must be **less than 6 months**.

<table>
<thead>
<tr>
<th>Caroline Téhard</th>
<th>Sarah Gu</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Mobility Advisor</td>
<td>Student Mobility Advisor</td>
</tr>
<tr>
<td>Europe and Middle East</td>
<td>Americas, Asia-Pacific and Africa</td>
</tr>
<tr>
<td><a href="mailto:caroline.tehard@umontreal.ca">caroline.tehard@umontreal.ca</a></td>
<td><a href="mailto:sarah.gu@umontreal.ca">sarah.gu@umontreal.ca</a></td>
</tr>
</tbody>
</table>

2. Submit our online application (this link will be sent to you once we receive your letter of invitation).

**Attention**: you must choose the session corresponding to the beginning of your stay and the following sessions if your stay overlaps more than one session.

- Fall session: September to December
- Winter session: January to April
- Summer session: May to August

3. Your application must contain all of the following documents in the order below:

- This document duly signed;
- The letter of invitation from your research supervisor at Université de Montréal;
- A letter of intent with the academic objectives that you wish to achieve;
- A copy of your official academic transcripts, which must include all the courses taken to date as well as your most recent grades;
- A letter of recommendation from the home university’s Academic Head, Advisor or other appropriate authority;
- A certified copy of a single document listing your name and your parents’ names (e.g. birth certificate or family record book). **IMPORTANT**: an official translation, issued by a competent authority, in French or English if the document is written in another language, is compulsory. Your admission won’t be processed if the translation is not official.

Please send your application to one of the following addresses:

<table>
<thead>
<tr>
<th>Express mail (FEDEX, DHL)</th>
<th>Regular mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Université de Montréal</td>
<td>Université de Montréal,</td>
</tr>
<tr>
<td>Direction des affaires internationales</td>
<td>Direction des affaires internationales</td>
</tr>
<tr>
<td>3744, rue Jean-Brillant, bureau 581</td>
<td>Pavillon 3744 rue Jean-Brillant</td>
</tr>
<tr>
<td>Montréal (Québec) H3T 1P1</td>
<td>P.O. Box 6128, Downtown Station</td>
</tr>
<tr>
<td>CANADA</td>
<td>Montréal (Québec) H3C 3J7</td>
</tr>
</tbody>
</table>

Please note that no financial assistance is associated with this program.

**AUTORISATION AND SIGNATURE**

I authorize the universities to release information to the appropriate authorities, if applicable, where such information may be required for or may facilitate the issuing of permits required to enter and stay in the host country, in accordance with applicable laws.

I agree to abide by the rules and respect any decision taken by the university.

I declare that the information provided above is complete and accurate.

__________________________
Signature
__________________________
Date