AGREEMENT FOR THE EXCHANGE OF STUDENTS
BETWEEN
SIMON FRASER UNIVERSITY
AND THE FACULTY OF ARTS AND SCIENCE
UNIVERSITÉ DE MONTRÉAL

PREAMBLE
Simon Fraser University, Burnaby, British Columbia, Canada, (hereafter referred to as SFU), and Université de Montréal (hereafter referred to as UdeM), hereby agree upon the following terms and conditions as set forth in this Student Exchange Agreement, beginning in the year 2007 and continuing each year thereafter. This agreement replaces the Student Exchange Agreement originally signed March 1996.

DEFINITIONS
For the purposes of this Agreement, the following definitions shall apply:

- **Host institution** shall stand for that university receiving students.
- **Home institution** shall stand for that university sending students as well as the university from which those students intend to graduate.
- **Academic Year** shall stand for one regular academic year of study, whether broken down into terms, quarters or terms.

TERMS
1. The purpose of the Agreement is to promote scholarly exchange and understanding by stimulating and supporting academic and intercultural activities between students from British Columbia and Québec.

   Students participating in this exchange will be drawn from across the university, but primarily from the French Cohort program entitled *BA Administration Publique et Services Communitaires* at SFU and the Faculty of Arts and Sciences at UdeM.

2. Each home institution, conforming to the admission requirements of the host institution, shall assume full responsibility for the assessment and selection of qualified candidates. The host institution shall then respect the selection so made. It is expected that the receiving institution will not reject a nomination, except in extraordinary circumstances. The selection process shall consist of stringent evaluation of the student's previous academic record, language skills, motivation, and overall potential to succeed in an international academic environment.

3. Each institution, respecting the minimum language proficiency admission level established by the other, shall, as part of the screening procedure, closely scrutinize the English and French proficiency of all potential exchange candidates. In so doing, language test requirements will be waived subject to ongoing review.

4. Each institution shall accept students from the other party on the basis of the home institution's recommendation and according to the following guidelines:
a. SFU shall accept up to three full-time UdeM students, normally in their third or fourth year, in its undergraduate program for two terms. SFU will be notified of UdeM's exchange students' names and proposed courses in April for students commencing their exchange in the Fall term.

b. UdeM shall accept up to three full-time SFU students, normally in their third or fourth year, in its undergraduate programs for two terms. UdeM will be notified of SFU's exchange students' names and proposed courses by April for students commencing their exchange in the Fall term.

c. Institutions may send students for one term rather than for two terms. This will not affect the academic plans of participating students from the other institution. Two students for one term shall be equivalent to one student for two terms.

d. Both institutions will seek agreement from the other as to how many students will be exchanged in a given year or term.

e. It is understood that a full-time student normally enrolls in twelve to fifteen credit hours (three to four courses) per term at SFU and 12 to 15 credits at UdeM. It is not incumbent upon participating exchange students to take that number, provided both host and home institutions agree to any variation.

f. SFU has a few closed programs in which exchange students will not be able to access courses. These closed programs include Faculty of Business Administration; cohort programs in Contemporary Arts (Film Studies, Music); the Publishing Program in the School of Communications; upper division (senior level) Kinesiology; certain laboratory courses in Molecular Biology and Biochemistry; Distance Learning courses; and the Professional Development Program (PDP) in Education. This agreement also excludes the following affiliated institutions: HEC Montréal and École Polytechnique.

5. While each institution shall try to exchange the same number of students in a given year, neither party is required to do so. If/when either party does not designate any qualified students, it will not affect the sending of the other party's students, since both institutions agree to operate on the exchange on the basis of overall reciprocity.

6. If an exchange imbalance exists at the end of any given year, it shall be resolved as follows:

a. If this agreement is continued, every attempt shall be made to correct the imbalance by adjusting the number of students to be exchanged in the following year and for every year thereafter, unless otherwise agreed upon.

b. If this agreement is terminated, the institution having hosted the larger number of student terms to that point shall be entitled to rectify any existing imbalance within two years from the date in which the agreement is officially terminated.
7. All exchange students shall be subject to the same code of behaviour and the same academic regulations regarding class performance as pertain to the regularly enrolled students at the host institution. All exchange students shall, within reasonable limits, attempt to represent their home institution and country in the host community to the best of their ability.

8. Students who are accepted for a full academic year must be in good standing upon the completion of their first term at the host institution, in accordance with the host institution's academic requirements for its regularly enrolled students.

9. If a student does not abide by the guidelines as set out in #7 and #8 above, and in other exceptional circumstances, the host institution may, after consultation with the student's home institution, ask said student to return to his/her home university.

10. It shall be the sole responsibility of the home institution to decide how many credit units each student may actually receive for courses taken at the host institution.

11. Tuition and other fees shall be arranged as follows:

   a. Each SFU student shall pay tuition and other required fees to SFU and will be exempted from payment of tuition and other required fees at UdeM.

   b. Each UdeM student shall pay tuition and other required fees to UdeM and will be exempted from payment of tuition and other required fees at SFU, excluding the UPass (see 11 d).

   c. Each student shall be personally responsible for all other costs incurred due to participation in this exchange, including medical insurance, accommodation, and food.

   d. UdeM exchange students to SFU are subject to a mandatory UPass fee at a current cost of $98 CDN per term. The UPass provides students with unlimited multi-zone access to public transportation in the Greater Vancouver region at greatly reduced rates. The UPass fee is subject to change without prior notice.

12. The host institution shall guarantee or where possible assist in finding appropriate on-campus housing for visiting exchange students provided that the application is received by the host university's deadline.

13. Each student participating in this exchange must provide for his/her own transportation to and from the host institution. Each student shall also be personally responsible for expenses including but not limited to personal and living expenses, travel and related costs, as well as books and school supplies.
14. All students will have access to the receiving institution's health services and/or local hospital. However, all hospital and other medical expenses are the responsibility of each student. Each student must ensure adequate medical insurance to cover medical contingencies while in the host province.

15. This agreement shall continue for a five-year period, but may be terminated by either SFU or UdeM by official written notification duly signed by the presiding officer of the notifying party. This notice of termination must be received by the other party no later than January 31st of the year in which the termination is to become effective. If no notice of termination is extended, the agreement shall continue for a further five-year period.

In Witness of the terms of this agreement, our signatures are affixed:

Simon Fraser University

Dr. Michael Stevenson
President & Vice Chancellor

Date: June 11, 2007

Université de Montréal

Dr. Luc Vinet
Rector

Date: May 14, 2007